

**Town of Felton
Town Council Meeting
October 21, 2013
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, October 21, 2013. Present at the meeting were:

Council Members: Mayor Kelley, Vice-Mayor Joe Yapsuga, Kevin Fletcher, Joanne Clendaniel and Anthony Carroll.

Staff: Town Manager, Rebecca Greene; Chief, Levi Brown and Town Clerk, Amy Lupinetti.

Citizens Concerns:

Vice-Mayor Yapsuga stated the truck is back on the cul de sac of Green Court. Councilwoman Clendaniel stated that she tried to enforce the Ordinance when she was having an issue with Cushman.

Rebecca stated that particular Ordinance has been on the agenda three times. She suggested that we do not allow any oversized vehicles to park on the street in Town. If a relative comes in Town to stay with a resident then they should have to get permission from Town Hall to park an oversized vehicle on the street. She asked if they wanted the issue added to the agenda for November and Mayor Kelley replied yes he wants it added to the agenda.

Councilwoman Clendaniel asked if we could prohibit burning in the Town. Rebecca asked if she was talking about no burning in a fire pit and Joanne replied yes she wants to adopt an Ordinance that prohibits any type of burning in the Town. She thinks that the houses are too close together and does not feel comfortable with neighbors having bonfires near her property.

Levi stated that a resident approached him and said that Cushman had a huge bonfire a couple weekends ago. Councilwoman Clendaniel stated that she was aware that the rental house next to Cushman had a fire pit in the ground and believed it was that house that had the bonfire a couple weekends ago. Rebecca stated that we were aware of that and an officer spoke to the tenants and gave them a copy of the Ordinance. The fire was not on Cushman's property.

Vice-Mayor Yapsuga stated that he does not think we have the right to tell people they cannot have a small bonfire in their yard. He stated that his neighbor has a pit with a pole across it and they occasionally roast a pig. I do not have any problems with them doing that because their fire is contained.

Police Report:

Chief Brown presented the September 2013 Police Report.

Officer	Reg	SEU	Total
9451	115	27	142
9452	62	95	157
9453	106	79	185
9454	51	0	51
9455	48	95	143

Vice-Mayor Yapsuga asked what the reimbursable jobs are and Levi replied that it is a line that was added to the report instead of putting those hours in the other column.

Councilman Fletcher asked if Thomas changed shifts and Levi replied no he did not and asked why. Councilman Fletcher stated that his regular tickets are low versus his regular patrol hours. Levi replied that he organized the End of Summer bash which took a lot of his time.

There was discussion of the Child Restraint class that Aviles attended in October. Rebecca stated that she would like to offer car seat checks to people at the day care. Mayor Kelley stated that he would rather offer parents a time frame when they can voluntarily get their car seats checked. Rebecca stated that she would make a flyer and offer the car seat checks to the parents.

Councilwoman Clendaniel asked why Swan's hours were so low and Levi stated that he was on vacation and used sick time last month.

Motion: Vice-Mayor Yapsuga made a motion to accept the September 2013 Police Report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Budget Report:

Rebecca presented the September 2013 Budget Report asking if there were any questions. Councilman Fletcher had some questions. He wanted to know why the General Government year to date was so low and Rebecca replied that we have not received the carryover number. He also asked why Late Fees are low Rebecca stated that we have only had one quarter in the fiscal year and he also asked what Charitable Contributions are used for and Rebecca replied that pays for the Halloween candy and flowers.

Vice-Mayor Yapsuga wanted to know if Ralph is responsible for painting the buildings in Town and also if he has a monthly checklist of things to keep up with. Rebecca stated that he is

responsible for painting the buildings but he does not have a monthly checklist. I could have him go to each building and write down what needs to be done. We only have a full-time guy and a part time guy in that position with lots of work to complete. Vice-Mayor Yapsuga stated that Ralph should get a listing of all the job requirements and Council could then consider hiring Josh full time.

Motion: Vice-Mayor Yapsuga made a motion to accept the Budget Report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Meeting Minutes:

Mayor Kelley presented the September 9, 2013 Town Council Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilman Fletcher made a motion to accept the September 9, 2013 Town Council Meeting Minutes. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Planning & Zoning Meeting Minutes:

Rebecca presented the October 15, 2013 Planning & Zoning Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilman Fletcher made a motion to accept the September 9, 2013 Town Council Meeting Minutes. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Approval of the 2014 Holiday Schedule:

Councilman Fletcher stated that since we follow state holidays and state employees haven't taken Columbus Day and Presidents Day we can elect to take these holidays as floaters. I do know that we have had people come to Town Hall and we are closed on those days. Councilwoman Clendaniel asked what he was proposing by that statement and Councilman Fletcher replied that maybe Town Employees don't designate those days as holidays and just give the employees eight hours of vacation for each holiday. Rebecca stated that if we decide to just give the vacation time then it will be easier for her to just add 16 hours of vacation to everyone in Quickbooks. The only people that would be affected would be the Police; they would lose their holiday pay.

Mayor Kelley stated he did not want the Officers to lose the additional pay for working holidays. After discussion it was decided to leave the holidays the same as they were proposed.

Motion: Councilman Carroll made a motion to accept the 2014 Holiday Schedule. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Delinquent Tax Statements:

Rebecca presented a breakdown of the Delinquent Taxes as of October 10, 2013.

Type	Quan	Amount
Statements	38	14,002.44
Pay Plan	4	2,736.69
Wage Att.	1	<u>2,025.99</u>
		\$18,765.12

Speed Bumps on Ludlow Lane:

Rebecca stated that at last month's meeting there was discussion of putting speed bumps on Ludlow Lane and they would be installed by Ralph and Josh. The cost for the speed bumps and signs would be about \$1,000.

Councilman Fletcher stated that he watched parents leave the Daycare one day and several of them ran right through the stop sign. Rebecca asked if we should contact the daycare center and maybe we could also write a letter and have them put them in the children's cubbies. Levi stated that he would contact the daycare center and then they can tell the parents.

Rebecca asked if we should order the speed bumps and Vice-Mayor Yapsuga stated yes he thinks that it would be a good idea.

Motion: Councilman Carroll made a motion to purchase four speed bumps and signs. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously

Date For November Council Meeting:

Mayor Kelley stated that it has been decided the date for the November Council Meeting will be November 4.

Executive Session:

Vice-Mayor Yapsuga made a motion to recess the Council Meeting for an Executive Session at 7:29pm. Councilwoman Clendaniel seconded the motion. The motion passed unanimously.

The regular meeting was reconvened at 9:50pm and then adjourned.

Motion: Councilwoman Clendaniel made a motion to adjourn the meeting at 9:50pm. Councilman Carroll seconded the motion. The motion passed unanimously.

These minutes were prepared by Amy Lupinetti, Town Clerk.

Amy Lupinetti

Date