

**Town of Felton
Town Council Meeting
December 9, 2013
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, December 9, 2013. Present at the meeting were:

Council Members: Mayor Dave Kelley, Vice-Mayor Joe Yapsuga, Kevin Fletcher, Joanne Clendaniel and Anthony Carroll.

Staff: Town Manager, Rebecca Greene; Sergeant; Chris Swan and Town Clerk, Amy Lupinetti.

Public: Residents – Tim & Tracy Crisco, Auditor; Jeff Meaney

Citizens Concerns:

There were no citizens concerns.

Police Report:

Sergeant Swan presented the November 2013 Police Report.

Officer	Reg	SEU	Total
9451	33	13	46
9452	80	72	152
9453	56	64	120
9454	70	0	70
9455	40	78	118

Due to errors listed on the report it was decided to table the Police Report until the next meeting.

Mayor Kelley asked how the Frederica Town Meetings were going and Swan responded that they are going good. Officer Darling can only attend one meeting a month and that is why they are requesting a Felton Officer twice a month.

Budget Report:

Rebecca stated that we projected the carryover number to be \$200,000 and it was \$229,433.57. She also stated that the large insurance bill was just paid and that cost \$25,975. Vice-Mayor Yapsuga asked if that was insurance for all of our coverage and Rebecca responded yes and it gets paid once a year.

Councilwoman Clendaniel asked if we have noticed an increase in health insurance costs and Rebecca responded no.

Motion: Councilman Carroll made a motion to accept the Budget Report. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Meeting Minutes:

Mayor Kelley presented the November 4, 2013 Town Council Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilwoman Clendaniel made a motion to accept the November 4, 2013 Town Council Meeting Minutes. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

FY13 Audit Presentation:

Jeff Meany presented the FY13 Audit to Council (see attached). He stated that the balance sheet is pretty consistent with prior years. Since the Town Hall mortgage is paid off and there was an additional payment to the water loan that is saving the Town in interest expense. On the Budgetary Comparison Schedule there is an increase in Intergovernmental Revenue and Expenses but that is because of the Jefferson Street project. Vice-Mayor Yapsuga asked how the Town is doing compared to others and Jeff stated he would rate Felton between and eight and nine.

Motion: Councilwoman Clendaniel made a motion to accept the FY13 Audit. Councilman Carroll seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga -yes; Council Member Clendaniel – yes; Councilman Carroll – yes and Councilman Fletcher –yes

First Reading of Ordinance Article 1 Title 8 Regulating the Parking of Oversized Vehicles:

Rebecca stated that the Attorney has looked over other Municipalities ordinances that are related to this. We put a caveat that states if you have family coming in Town you can get a waiver for an RV. Councilman Fletcher pointed out that Section 3 states exceptions and a utility vehicle is one of them and the resident on Green Court has a utility vehicle. Rebecca stated that she will add "active service" to the Ordinance where it states that vehicle as being an exception. Councilman Carroll asked who is going to enforce the ordinance and Rebecca stated the Town will enforce it and if it is violated the first thing we will do is send a certified letter.

Sergeant Swan stated that if it is uploaded to DELJIS we can print it out and put the ticket on the resident's windshield.

Motion: Councilwoman Clendaniel made a motion to accept the November 4, 2013 Town Council Meeting Minutes. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Abatement Request - 40 Kerry Circle \$75:

Rebecca presented the abatement letter to Council. She explained that Mrs. Crisco stated in the letter she did not receive her original bill or her late letter. Rebecca stated that the original statement was not returned to Town Hall but the delinquent letter was returned. Councilman Fletcher asked who was living in the home and Mrs. Crisco responded her parents live there and each quarter her parents receive the bill. Her mother called her and told her the water had been shut off and stated that she never received the bill. Mrs. Crisco stated that since this incident she has changed the mailing address on the account to come to her residence on Peach Basket Road. Mayor Kelley stated that he thinks it is safe to say that there is a chance the bill did not get to the residence. We looked at the account and saw that they are not habitual offenders so I think that we should credit the account the \$75.

Motion: Councilwoman Clendaniel made a motion to abate the \$75 late fees. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Executive Session:

Councilwoman Clendaniel made a motion to recess the Council Meeting for an Executive Session at 7:09pm. Vice-Mayor Yapsuga seconded the motion. The motion passed unanimously.

The regular meeting was reconvened at 7:53pm and then adjourned.

Motion: Vice-Mayor Yapsuga made a motion to adjourn the meeting at 7:54pm. Councilman Carroll seconded the motion. The motion passed unanimously.

These minutes were prepared by Amy Lupinetti, Town Clerk.

Amy Lupinetti

Date

