

**Town of Felton  
Town Council Meeting  
April 13, 2015  
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, April 13, 2015. Present at the meeting were:

**Council Members:** Mayor Dave Kelley, Vice-Mayor Joe Yapsuga, Joanne Clendaniel and Anthony Carroll.

**Staff:** Town Manager, Rebecca Greene; Chief, Levi Brown and Town Clerk, Amy Lupinetti.

**Public:** Resident, Patty Eccles.

**Citizens Concerns:**

There were no Citizens concerns.

**Police Report:**

<b>Officer</b>	<b>Reg</b>	<b>SEU</b>	<b>Total</b>
<b>9451</b>	84	42	126
<b>9452</b>	91	71	162
<b>9453</b>	37	8	45
<b>9454</b>	26	0	26
<b>9455</b>	12	9	0

Chief Brown presented the March 2015 Police Report. Councilwoman Clendaniel asked if the warrant/fugitive roundup was statewide and Chief Brown replied yes it was statewide and there were about 40 officers involved.

Chief Brown stated that CVS is offering medicine drop boxes to Police Departments. We are going to apply for one and it will be located inside Town Hall. The Police Department would be responsible for weighing and recording the medicine.

**Motion:** Vice-Mayor Yapsuga made a motion to approve the March 2015 Police Report. Councilman Carroll seconded the motion. The motion was passed unanimously.

**Budget Report:**

Rebecca stated she and Amy met with Ralph regarding Municipal Street Aid money and we can use \$22,000 of that money for water repairs and \$49,000 for paving. Honeybrook Lane really needs to be repaired so we are getting some bids for that project.

Rebecca stated that the Property Manager for Asset regarding Hidden Pond called and stated that they will be paving phase three and four so now the Town will not have to do those streets. The Property Manager has received a bid from Jerry's Paving but they are waiting for a couple more bids. Vice-Mayor Yapsuga asked if they have the information for the specifications that must be met for the Town and Rebecca replied yes they do have that information.

Rebecca stated the new police cars are in the parking lot and the equipment has been ordered. We are going to have the GPS installed in the 2014 so we can sell the white car and use that money towards the purchase of the new vehicles.

**Motion:** Councilwoman Clendaniel made a motion to approve the March 2015 Budget Report. Councilman Carroll seconded the motion. The motion was passed unanimously.

### **Minutes:**

#### **Town Council Meeting Minutes:**

Mayor Kelley presented the March 9, 2015 Town Council Meeting Minutes asking if there were any questions. There were no questions.

**Motion:** Councilwoman Clendaniel made a motion to accept the March 9, 2015 Town Council Meeting Minutes. Councilman Carroll seconded the motion. The motion was passed unanimously.

### **Water Tower Color:**

Rebecca stated the water tower project will start in September. Mayor and Council looked over the colors and it was decided that the Tower will be painted Basin Blue, the lettering will be Blueprint and the script will be block lettering.

**Motion:** Councilwoman Clendaniel made a motion to accept the Water Tower colors. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

### **Bank Account for Water Reserve Funds:**

Rebecca stated that the Town needs an account for the reserves money that we will be collecting with the new water rate structure. Rebecca explained there is \$23,000 in an account at CNB and we can either leave the money in there and add the reserves money or take it out and deposit it into the savings account. Vice-Mayor Yapsuga suggested that the Town leave half of the money in the account and deposit the other half into the savings account. Rebecca stated that she would do a spreadsheet each quarter stating how much was billed and then write a check for that amount and deposit it into the reserves account.

**Motion:** Vice-Mayor Yapsuga made a motion to take half of the money out of the non-draw account and deposit it into the savings account and leave the other half in the account and add the reserves

money to that amount. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga -yes; Council Member Clendaniel – yes and Councilman Carroll – yes.

**Resolution 15-R-02 – Approving FY16 Tax Rate:**

Rebecca stated that this Resolution states the tax rates for the FY16 tax year. The rates remain the same at \$.91 for \$100 assessed value and our Senior Citizens receive a 50% discount.

**Motion:** Vice-Mayor Yapsuga made a motion to pass Resolution 15-R-02. Councilman Carroll seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga -yes; Council Member Clendaniel – yes and Councilman Carroll – yes.

**Presentation of Draft FY16 Budget:**

Rebecca presented the FY16 Draft Budget to Council and stated that the following items will affect the budget:

- Pennsy Supply has been awarded the project at the Dover Air Force Base so that revenue line was increased
- Stone Depot Rent increases by three percent every year so that line was increased.
- We used the same formula to predict the carryover number that we have used in the past. Last year we came in over then what we budgeted.
- Office Supplies in the Police Department increased for the purchase of thermal paper this year.
- The overtime line in the Police Department has been increased by \$5000 and the SEU line has been decreased by \$5000.
- We have new charges for our phone lines in the departments and those lines have decreased.
- The health insurance has increased.

Rebecca explained to Council that the summary page attached to the draft budget states any revenues that have decreased and any expenses that have increased.

**Motion:** Vice-Mayor Yapsuga made a motion to pass the FY16 Budget. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga -yes; Council Member Clendaniel – yes and Councilman Carroll – yes.

**Motion:** Vice-Mayor Yapsuga made a motion to adjourn the meeting. Mayor Kelley seconded the motion. The motion was passed unanimously.

The meeting was adjourned at 7:34pm.

These minutes were prepared by Amy Lupinetti, Town Clerk.

---

Amy Lupinetti

---

Date