

**Town of Felton  
Town Council Meeting  
August 10, 2015  
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, August 10, 2015. Present at the meeting were:

**Council Members:** Mayor Dave Kelley, Vice-Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll and Michael Routh.

**Staff:** Town Manager, Rebecca Greene; Chief, Levi Brown and Town Clerk, Amy Lupinetti.

**Public:** No citizens were present.

**Citizens Concerns:**

There were no citizens concerns.

**Police Report:**

<b>Officer</b>	<b>Reg</b>	<b>SEU</b>	<b>Total</b>
<b>9451</b>	134	97	221
<b>9452</b>	117	88	205
<b>9453</b>	77	14	91
<b>9454</b>	69	17	86
<b>9455</b>	0	0	0

Levi presented the July Police Report asking if there were any questions. Vice-Mayor Yapsuga asked Levi how the meeting with the officers went and Chief Brown replied it went well and he just let them know they needed to increase their ticket numbers. Councilman Carroll stated that it looks like their ticket numbers increased last month.

Councilman Routh asked what the Police Reports Reimbursement line was for and Chief stated it is a fee we charge for accident reports. Rebecca stated that she thought we raised the fee and Chief Brown replied that he didn't remember the fee being raised. Rebecca stated that she will look at the budget to see if that number was raised. Councilman Routh asked to be enlightened on the police reports reimbursement process. Chief Brown explained that if an accident occurs and someone is requesting a copy of the accident report they are required to pay \$25 to the police department.

**Motion:** Councilman Routh made a motion to approve the July 2015 Police Report. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

**Budget Report:**

Rebecca stated that so far we have collected about \$100,000 in taxes. The paperwork for the auditor is ready and the delinquent taxes and utilities are \$6000 and \$3600 respectively. Rebecca stated the auditor will be here on Thursday and Friday of this week.

Councilman Routh wanted to know what was going on with the abandoned house on Mayor Lane and Rebecca replied that the owners have filed bankruptcy. Vice-Mayor Yapsuga stated there is another house that has been abandoned on Mayor Lane and the owner is John Smith.

Councilman Routh wanted to know why the postage line on the water budget is high and Rebecca stated that we just purchased stamps for utility bills and taxes. Rebecca explained that each quarter she will apply the postage to either the water budget, the public works budget or the administration budget.

**Motion:** Councilman Carroll made a motion to accept the July 2015 budget report. Councilman Routh seconded the motion. The motion was passed unanimously.

**Minutes:**

**Town Council Meeting Minutes:**

Mayor Kelley presented the July 13, 2015 Town Council Meeting Minutes asking if there were any questions. There were no questions.

**Motion:** Vice-Mayor Yapsuga made a motion to accept the July 13, 2015 Town Council Meeting Minutes. Councilman Carroll seconded the motion. The motion was passed unanimously.

**Update Railroad Avenue Paving Project:**

Rebecca stated that Thursday is the bid meeting for this project. This Engineer holds a prebid meeting and any companies that would like to bid on the project must be present for the meeting. This will be a \$300,000 project but will be funded by transportation funds.

Councilman Routh asked if any hydrants were replaced on Railroad Avenue during the replacement of the water lines and Rebecca replied no and she doesn't think that there are any hydrants on that street. Councilman Routh stated that he was asking because if we were replacing any we would have to contact the Fire Marshall's Office.

Rebecca stated that we should be getting a bladder tank in about a week or two and the project on the water tower will start after Labor Day.

Councilman Routh wanted to know how the punch list for Public Works was coming along and Rebecca stated they are getting some stuff checked off the list but she will talk to Ralph and update Council.

Vice-Mayor Yapsuga asked why the hydrants are different colors and Councilman Routh replied they are color coordinated by their water flow. Mayor Kelley asked if all of our hydrants are in service and Rebecca replied that she believes they all are but she will check with Ralph. Mayor Kelley stated if any hydrants are not in service we need to give that information to the Fire Company.

Rebecca stated that the Engineer and Adam Jarrell decided they will use the Fire Department parking lot for a staging area and also the Millings during the Railroad Avenue project. There was also discussion between Adam and the Engineer that there is a program now for Kent Comm to tell firefighters where they can go to find the closest hydrant. Danny is working with Adam to get the Town's hydrant information updated.

Councilwoman Clendaniel asked if it would be possible to change the council meeting time to 7pm. She stated that with her schedule 6:30 is not working for her. Councilman Carroll stated that he does not think that we should change the time again because it does not work for one person's schedule. Councilwoman Clendaniel stated that is fine and if it was not passed then she would have to step down from Council.

**Motion:** Vice-Mayor Yapsuga made a motion to change the Council Meetings to 7pm. Councilman Routh seconded the motion. The motion was passed by all Council Members except Councilman Carroll.

**Motion:** Councilman Routh made a motion to adjourn the meeting. Councilman Carroll seconded the motion. The motion was passed unanimously.

The meeting was adjourned at 7pm.

These minutes were prepared by Amy Lupinetti, Town Clerk.

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Amy Lupinetti

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Date