

**Town of Felton
Town Council Meeting
December 14, 2015
7:00 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 7:00 pm on Monday, December 14, 2015. Present at the meeting were:

Council Members: Mayor Dave Kelley, Vice-Mayor Joe Yapsuga, Joanne Clendaniel & Anthony Carroll.

Staff: Town Manager, Rebecca Greene; Town Clerk, Amy Thomas and Chief Levi Brown.

Public: Diana Dolan-Beulah.

Citizens Concerns:

Mayor Kelley asked if there were any citizens concerns. Diana introduced herself and explained that she was approached about possibly being a Councilmember and was at the meeting to get an idea of what she would be doing. Mayor Kelley stated that if she is interested she would need to submit a letter to Council and if she had any questions feel free to ask.

Police Report:

Chief Brown presented the November 2015 police report asking if there were any questions. Vice-Mayor Yapsuga asked if there was any news about a new part time Officer and Chief Brown stated he is starting the hiring process for Todd Michelau. Chief Brown stated that he has worked for the Town in the past and he will be the weekend guy filling in when officers are sick or on vacation. Mayor Kelley asked if there was an estimated time when he would be hired and Chief replied that he is hoping to have him on the schedule in April.

Motion: Councilwoman Clendaniel made a motion to approve the November 2015 Police Report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Budget Report:

Rebecca stated that the Town's Workmans Compensation policy was sent to another company and the Town is saving \$2600 a year.

Motion: Vice-Mayor Yapsuga made a motion to accept the November 2015 budget report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Meeting Minutes:

Mayor Kelley presented the November 9, 2015 Town Council Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilman Carroll made a motion to accept the November 9, 2015 Town Council Meeting Minutes. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously.

Town Council Workshop Minutes:

Mayor Kelley presented the December 7, 2015 Town Council Meeting Minutes asking if there were any questions. There were no questions.

Motion: Vice-Mayor made a motion to accept the December 7, 2015 Town Council Workshop Minutes. Councilman Carroll seconded the motion. The motion was passed unanimously.

Update on E Railroad Avenue:

Rebecca stated the project is completed. They finished the striping this past weekend and they fixed all the soil that was disturbed. Rebecca stated that the only problem is the contractor will send out one bill that is going to be a large amount of money. Rebecca has talked to the lady with DelDOT and she is going to hand deliver all the paperwork to her hoping that we will receive the check in a timely manner. Rebecca stated that she expects to be reimbursed in 30 days.

Approval of FY15 Audited Financial Statement:

Rebecca stated the carryover number is \$127,590.17.

Motion: Vice-Mayor Yapsuga made a motion to approve the FY15 Audit as presented in the December 7, 2015 meeting. Councilman Carroll seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga -yes; Council Member Clendaniel –yes and Councilman Carroll – yes.

Acceptance of Councilman Routh's Resignation:

Motion: Councilwoman Clendaniel made a motion to accept Councilman Routh's resignation effective immediately. Councilman Carroll seconded the motion. The motion was passed unanimously.

The Council Meeting recessed at 7:20pm for an Executive Session.

The Regular Meeting reconvened at 8:30pm.

Motion: Vice-Mayor Yapsuga made a motion to approve a wage adjustment for Amy Thomas. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga -yes; Council Member Clendaniel –yes and Councilman Carroll – yes.

Motion: Vice-Mayor Yapsuga made a motion to adjourn the meeting. Councilman Carroll seconded the motion. The motion was passed unanimously.

The meeting was adjourned at 8:45pm.

These minutes were prepared by Amy Thomas, Town Clerk.

Amy Thomas

Date