

**Town of Felton
Town Council Meeting
February 13, 2017
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, February 13, 2017. Present at the meeting were:

Council Members: Mayor Dave Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll & Diana Dolan-Beulah.

Staff: Town Manager Rebecca Greene, Town Clerk Amy Thomas and Sergeant Phillip Thomas.

Public: Robert Wells, Jackie Sudler, Randall Stafford and Jacob Stafford.

Citizens Concerns:

Mayor Kelly asked if there were any Citizen's Concerns and there were none.

Police Report:

Sergeant Thomas presented the January 2017 Police Report stating that January was a slow month with two guys on vacation and snow patrol. Vice-mayor Yapsuga asked about the round up that took place in Frederica and wanted to know how that is funded and if any of our Officers participated. Sergeant Thomas explained that one officer participated and that is funded from the Violent Crimes Grant. Rebecca thanked Officer Thomas for attending the Police Academy Graduation and also attending the viewing for the fallen Correctional Officer as a representative from the Town on his personal time.

Motion: Vice-Mayor Yapsuga made a motion to accept the January 2017 Police Report. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Budget Report:

Rebecca reminded Council that Officer Guild will be going out on medical leave the beginning of April. She explained that the Police budget will be affected since there will only be three Officers working while he is out.

Rebecca stated that she moved money from M&T Bank several years ago and opened the accounts at Citizens because they had good rates at the time. Right now those accounts at Citizens are not collecting much interest so she will start looking around to find some better rates.

Motion: Councilmember Clendaniel made a motion to accept the January 2017 Budget Report. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Meeting Minutes:

Mayor Kelley presented the January 9, 2017 Town Council Meeting Minutes asking if a salt spreader was ordered since the discussion at last month's meeting. Rebecca stated that Ralph did get an estimate for \$1800 for one but she would like to wait until the end of the fiscal year and see how their budget is doing. Rebecca explained that she did talk to Ralph and he said that he does not mind spreading manually so it shouldn't be a problem waiting to order the salt spreader.

Motion: Councilmember Clendaniel made a motion to accept the January 9, 2017 Town Council Meeting Minutes. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Public Hearing Meeting Minutes:

Mayor Kelley presented the January 9, 2017 Public Hearing Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilmember Dolan-Beulah made a motion to accept the January 9, 2017 Town Council Meeting Minutes. Councilmember Carroll seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga – yes; Councilmember Carroll – yes; Councilmember Clendaniel –yes and Councilman Dolan-Beulah-yes.

Planning & Zoning Meeting Minutes:

Rebecca explained that we had a residential property requesting to be rezoned to commercial property and a new home in Hidden Pond. Vice-Mayor Yapsuga asked who is responsible for a piece of property after it sells. He explained that his concern is the piece of property that Mr. Myers is having rezoned to commercial fits the criteria but it is very small. Rebecca stated that the setbacks are clearly drawn out on the plot plan and typically when someone is interested in a lot in Town they will call Town Hall for the setbacks. If someone is knowledgeable they know what type of business can be placed on the lot. It is the buyer's responsibility to research the property.

Motion: Vice-Mayor Yapsuga made a motion to accept the February 9, 2017 Planning and Zoning Meeting Minutes. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

Skateboarding Survey:

Rebecca gave Council a copy of the skateboarding survey results that she received from other Municipalities stating what their rules and regulations are for skateboarding. See attached survey. Mayor Kelley asked Sergeant Thomas what his thoughts were about the kids skateboarding and he stated that if they are not causing problems he doesn't have a problem with them skateboarding. Rebecca stated she will add it to the agenda next month to vote on the Skateboarding Ordinance.

Proclamation 17-R-01 FFA Week:

Rebecca stated that Future Farmers week is February 18-25 and the Future Farmers of America want us to do a proclamation.

Motion: Councilmember Carroll made a motion to approve Proclamation 17-R-01 regarding Future Farmers week. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga – yes; Councilmember Clendaniel –yes; Councilmember Carroll - yes and Councilman Dolan-Beulah-yes.

Discussion on Cost to Replace Well 4:

Rebecca explained to Council that she received information from Dan String about an on-call program that AC Schultes offers. This is a free program offered by AC Schultes and if anything happens to Well 4 they will be available for the Town quickly to replace the well. They presented us with a quote (\$53,987) to replace our well. Dan String will be here next month at the meeting to give us information on having an inspection done of the well. Vice-Mayor Yapsuga asked if we had the funds set aside in case anything happened and Rebecca replied we would take the money out of the water impact fee account.

Special Request From Felton Fire Company:

Rebecca stated the Fire Company is purchasing a breathing apparatus and they have to get a Proclamation from the Town stating that they are in Town and they service this area. The Town is not responsible financially for this equipment.

Update on Grant for Building Security Projects:

Rebecca stated that she completed the grant paperwork and was told that the funding for the project wouldn't be available until January. Rebecca suggested that she could take the \$15,000 out of the savings account this fiscal year to get the project started and then take the remaining \$15,000 out next fiscal year when it is completed.

After much discussion it was decided that this project need to be completed before the end of the fiscal year. The project will be paid 50% out of this year's budget and the remaining 50% will come out of the savings account. The funding from the savings account will be replaced next fiscal year. Rebecca stated that she will contact the contractors tomorrow.

Motion: Vice-Mayor Yapsuga made a motion to complete this project this fiscal year and to distribute the funding as described above. Councilmember Clendaniel seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga – yes; Councilmember Clendaniel –yes; Councilmember Carroll - yes and Councilman Dolan-Beulah-yes.

The Council Meeting recessed at 7:25pm for an Executive Session.

The Regular Meeting reconvened at 8:12pm.

Motion: Vice-Mayor Yapsuga made a motion that Sergeant Thomas and Rebecca will meet with Officer Guild to outline the plan discussed in Executive Session. Councilman Clendaniel seconded the motion. The motion was passed unanimously.

Motion: Vice-Mayor Yapsuga made a motion to adjourn the meeting. Councilmember seconded the motion. The motion was passed unanimously.

The meeting was adjourned at 8:15pm.

These minutes were prepared by Amy Thomas, Town Clerk.

Amy Thomas, Town Clerk

Date