

Variance Request Form

Owner of Property:

Physical Address:

Mailing Address:

Phone #:

Variance Description:

Variance of Code:

Hardship (reason for variance request):

On a separate piece of paper please provide a scale drawing to include legend of the property with all lot lines, bordering streets, existing buildings, affected setbacks and the proposed project clearly marked.

I am requesting a Variance of Town of the Felton Planning & Zoning Code stated above and understand that the Board of Adjustment will not authorize a variance unless it finds:

1. That the strict application of the Ordinance would produce undue hardship.
2. That such hardship is not shared generally by other properties in the same zoning district or vicinity and that such hardship is not sought for reasons of convenience, profit or caprice.
3. That the authorization of such variance will not be a substantial detriment to the public good or to adjacent property and that the character of the district will not be changed by the granting of the variance.

By signing this form I agree that:

- * I am the owner of the property listed above.
- * If I am issued a Variance by the Board of Adjustment I must also apply for a Felton Compliance Letter which I will take with the Variance to the Kent County Office of Inspection & Enforcement to receive a building permit.
- * All information on or attached to this application is true and correct to the best of my knowledge. I know that if any false or misleading information is included I may be subject to criminal proceedings under Title 11, Chapter 5, Subchapter III, Subpart F of Delaware Code.

Signed:

Date: