

**Town of Felton
Town Council Meeting
February 8, 2016
7:00 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 7:00 pm on Monday, February 8, 2016. Present at the meeting were:

Council Members: Mayor Dave Kelley, Joanne Clendaniel, Anthony Carroll & Diana Dolan-Beulah

Staff: Town Manager, Rebecca Greene; Town Clerk, Amy Thomas and Chief Levi Brown.

Public: Town Engineer; Dan String. Residents; Jacob Lewis & Dominick Lewis.

Citizens Concerns:

Mayor Kelley asked if there were any citizens concerns. Mr. Lewis stated that his son was observing the meeting for his Boy Scout Troop.

Police Report:

Chief Brown presented the January 2016 police report and stated that Todd Michelau is finishing up his recertifications. Chief Brown also stated that Todd has been doing his recertifications on his personal time and asked if he could be reimbursed from the Town for 40 hours. Mayor Kelley asked how much it will cost and Rebecca replied \$640. Mayor Kelley asked if it will affect the budget and Rebecca replied no. Councilman Carroll stated that if Todd is doing stuff for the Town he thinks that the Town should reimburse him.

Motion: Councilman Carroll made a motion to approve the January 2016 Police Report and reimburse Todd Michelau for 40 hours. Councilman Carroll seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Councilmember Clendaniel -yes ; Councilman Carroll-yes and Councilman Dolan-Beulah-yes.

Budget Report:

Rebecca stated that she received the invoice from George & Lynch and the check has been processed. Dan String will be hand delivering the paperwork to Geri at DELDOT. Rebecca will be contacting Geri to make sure she doesn't need any additional paperwork. As soon as she has verification that the paperwork is correct she will release the check to George & Lynch.

Mayor Kelley asked what is going on with the contract for AT&T. Rebecca stated that their contract is up October 16, 2016 and I am hoping that we can raise the rate. Our contract only allows AT&T to initiate rate changes. They asked if we could reduce it and I told them no.

Motion: Councilman Carroll made a motion to accept the January 2016 budget report. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Meeting Minutes:

Mayor Kelley presented the January 11, 2016 Town Council Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilwoman Clendaniel made a motion to accept the January 11, 2016 Town Council Meeting Minutes. Councilman Carroll seconded the motion. The motion was passed unanimously.

Trash Rate Review:

Rebecca stated that she spoke to the Vice President from the Waste Industries and they presented us with cheaper rates if we renew our contract. Currently the trash rate is \$60.23 and they proposed \$48.00 for the first two years and a 3% increase each year, for the next three years. If we accept these rates they will be effective April 1, 2016. Rebecca reviewed the Charter to make sure we did not have to bid out for the trash service.

Rebecca stated that she did talk to them about recycling every week but it is not worth it. We offer residents more than one recycle can at no additional charge if they have a lot of recycle. They also offered us the use of a dumpster in the Spring time when residents are spring cleaning. They will drop the dumpster off to the stone yard and then just charge the Town the dump fee.

Motion: Councilwoman Clendaniel made to accept the new trash rates effective April 1, 2016. Councilwoman Dolan-Beulah seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Councilmember Clendaniel –yes ; Councilman Carroll-yes and Councilman Dolan-Beulah-yes.

Resolution 16-R-01 Adopting the 2015 All-Hazards Mitigation Plan Update:

Rebecca explained to Council that by adopting this resolution we would receive funding from FEMA if the Town was in a situation where they needed the funding. This was also the way that we received funding for the generator for the water department. The information is available if anyone would like to read the packet.

Motion: Councilman Carrol made to accept Resolution 16-R-01. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Councilmember Clendaniel –yes ; Councilman Carroll-yes and Councilman Dolan-Beulah-yes.

Resolution 16-R-02 Approving the Pursuit of no Match Grant Funding from the DNREC/DHSS Wastewater Drinking Water Asset Management Incentive Program:

Mr. String explained the Grant and presented Council with information (see attached). The grant is for water asset management and would allow the Town to come up with a capital improvement plan for the Water Department. Mr. String presented council with the idea that this money could be used to purchase a tablet for Public Works that would have a mapping system for the guys to use when in the field. This would eliminate the need for the paper maps. Rebecca asked if the Town manages the grant and Dan replied it would all depend on what the Town would want to do. Mr. String stated that some municipalities have KCI manage their grant and others will manage it themselves. Rebecca asked if the money was reimbursable and Mr. String replied yes.

Motion: Councilwoman Clendaniel made to accept Resolution 16-R-02. Councilwoman Dolan-Beulah seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Councilmember Clendaniel –yes ; Councilman Carroll-yes and Councilman Dolan-Beulah-yes.

The meeting was adjourned at 7:51.

These minutes were prepared by Amy Thomas, Town Clerk.

Amy Thomas

Date