

**Town of Felton  
Town Council Meeting  
March 14, 2018  
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, March 14, 2018. Present at the meeting were:

**Council Members:** Mayor Dave Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll & Diana Dolan-Beulah.

**Staff:** Town Manager Rebecca Greene, Chief Levi Brown and Town Clerk Amy Thomas.

**Public:** Residents – Shirley Hescox & Jackie Flickinger and Superintendent of Lake Forest School District – Dr. Brenda Wynder. Various Girl Scout representatives.

**Swearing in of Council Members:**

Vice-Mayor Yapsuga swore in Councilmember Anthony Carroll and Mayor Dave Kelley. Mayor Kelley stated there are no changes to the council positions.

**The meeting was adjourned at 6:30pm to go into Executive Session.**

**Town Council Meeting was reconvened at 6:35pm.**

The Mayor advised everyone that he would remain Mayor and Joe Yapsuga would also stay on as Vice Mayor.

**Presentation by Dr. Wynder – Lake Forest Superintendent:**

Dr. Wynder presented Council with a packet that explains the Strategic Plan for the Lake Forest School District (see attached).

**Proclamation for Girl Scout Week:**

Mayor Kelley presented the Girls Scouts with their proclamation (see attached).

**Citizens Concerns:**

There were no citizen concerns.

**Police Report:**

Chief Brown presented the Police Report for February 2018 and stated that he would like to keep the additional part time position in the budget for next year. Mayor Kelley asked if Officer Michelau

will continue to fill his part time position and Chief Brown replied yes. Chief Brown stated Officer Michelau will continue to be a part time officer but we would hire an additional part time officer. Rebecca stated the additional part time position is in the budget.

**Motion:** Councilmember Clendaneil made a motion to accept the February 2018 Police Report. Councilman Dolan-Beulah seconded the motion. The motion was passed unanimously

**Budget Report:**

Rebecca presented the February 2018 Budget Report and asked if there were any questions. Mayor Kelley asked how we were doing with street repairs and Rebecca stated that we just paid an invoice to Aztech for \$3600 and we still have to do patchwork. Mayor Kelley asked if DelDot has stopped billing us for the repairs that we were not responsible for and Rebecca stated we have not received anything from them. Rebecca explained that she had to resend the check for the repairs that we were responsible for because DelDot never received the first check.

**Motion:** Vice-Mayor Yapsuga made a motion to accept the February 2018 Budget Report. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

**Minutes:**

**Town Council Meeting Minutes:**

Mayor Kelley presented the February 12, 2018 Town Council Meeting Minutes asking if there were any questions. There were no questions.

**Motion:** Councilmember Dolan-Beulah made a motion to accept the February 12, 2018 Town Council Meeting Minutes. Councilmember Carroll seconded the motion. The motion was passed unanimously.

**Planning & Zoning Meeting Minutes:**

Rebecca stated this request was from Ashburn Homes for a new home in Hidden Pond. There were no questions.

**Motion:** Councilmember Yapsuga made a motion to accept the March 7, 2018 Planning and Zoning Meeting Minutes. Councilmember Carroll seconded the motion.

**Discussion of FY19 Budget:**

Rebecca stated next meeting she will present the draft budget showing a 2% and a 3% pay increase for the employees, if applicable once she reviews the numbers. Rebecca has met with the police department regarding their wish list for items they need and we can add some of them budget and others for grants. We will be purchasing a new vehicle and getting rid of the Durango. Rebecca

stated as discussed before she would like to take any money that the Police have left in their overtime line and SEU line and apply that money towards the purchase of the new vehicle.

**The Council Meeting recessed at 7:35pm for an Executive Session.**

**The Regular Meeting reconvened at 8:19pm.**

**Motion:** Vice Mayor Yapsuga makes a motion allowing Rebecca to put the personnel funding discussed in executive session in the FY19 budget as long as the funds are available. Councilman Carroll seconded the motion. The motion was passed unanimously.

**The meeting was adjourned at 8:25pm.**

**Motion:** Councilmember Dolan-Beulah made a motion to adjourn the meeting. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

These minutes were prepared by Amy Thomas, Town Clerk.

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Amy Thomas, Town Clerk

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Date