

**Town of Felton  
Town Council Meeting  
April 16, 2018  
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, March 14, 2018. Present at the meeting were:

**Council Members:** Mayor Dave Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll & Diana Dolan-Beulah.

**Staff:** Town Manager Rebecca Greene, Sergeant Phil Thomas and Town Clerk Amy Thomas.

**Public:** No public were present.

**Citizens Concerns:**

Councilman Dolan-Beulah wanted to know if the Town could have a yard sale and Rebecca replied yes. It was decided that the Town wide yard sale would be on August 11, from 8am-1pm and we will advertise it in the newsletter and the facebook page.

**Police Report:**

Sergeant Thomas presented the Police Report for March 2018. Vice-Mayor Yapsuga asked how Officer Boesenberg was doing and when he will be on his own. Sergeant Thomas stated that he was doing well and he will be on his own by the end of May.

Mayor Kelley asked why the warnings were up and Sergeant Thomas replied that when Jared first started he had him pulling people over for headlights and giving warnings just to get him used to making contact with citizens.

**Motion:** Vice-Mayor Yapsuga made a motion to accept the March 2018 Police Report. Councilman Celndaniel seconded the motion. The motion was passed unanimously

**Budget Report:**

Rebecca presented the March 2018 Budget Report and stated so far this year we are doing good, revenues are at 24% and expenses are at 29%. There were no questions.

**Motion:** Councilmember Clendaniel made a motion to accept the March 2018 Budget Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

**Minutes:**

**Town Council Meeting Minutes:**

Mayor Kelley presented the March 12, 2018 Town Council Meeting Minutes asking if there were any questions. Vice-Mayor Yapsuga stated that he was really impressed with Dr. Wynder's presentation and would like for her to be at the meetings more often.

**Motion:** Councilmember Clendaniel made a motion to accept the March 14, 2018 Town Council Meeting Minutes. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

**Discussion of Town's Capital Improvement Fund and the Felton Community Fire Company Fund by Imposing an Impact Fee Ordinance:**

Rebecca stated at the end of each fiscal year the Fire Company receives 75% of the amount that is in our community impact fee account. There was discussion of different suggestions on how to change the percentage for the Fire Company. Rebecca suggested that we revisit this decision in July after the budget is approved and Council agreed.

**Draft FY19 Budget:**

Rebecca stated that she completed the draft budget and there will be no pay raises for the employees this year. The police department did not reach their fine number with Guild being out and us only having two officers. Rebecca advised that she spoke to the Auditor and he said that we can add a line to do a savings account transfer for \$24,000 to balance the budget. I am hoping that we won't have to do the transfer but I have to put it in the budget to create a balanced budget.

Rebecca stated that she kept the money in the budget for a new vehicle because she would like to stay on the new vehicle rotation. The Durango needs repairs but I don't want to put the money into the vehicle since we will be getting rid of it this year. Mayor Kelley asked how much the new Tahoe will cost and Rebecca stated she thinks about \$36,000.

**The Council Meeting recessed at 7:15pm for an Executive Session.**

**The Regular Meeting reconvened at 8:00pm.**

**Draft FY19 Budget**

The Council members discussed having the employees pay 6% of their insurance premium. They have decided to do this in three phases. The amount will be 33% starting January 2019, July 2019 and July 2020. There was also discussion that any new employees would immediately start paying 6% of their major medical insurance premium.

**Motion:** Vice Mayor Yapsuga makes a motion to approve the FY19 Draft Budget as presented. Councilwoman Clendaniel seconded the motion. Roll Call: Mayor Kelley – yes; Vice Mayor Yapsuga – yes; Councilman Carroll – yes; Councilwoman Clendaniel – yes and Councilwoman Dolan-Beulah – yes. The motion was passed unanimously.

**Motion:** Vice Mayor Yapsuga made a motion to have each employee pay 6% of the premium for their major medical. The implementation will take three installments, each install will be 33%. The effective dates are January 1, 2019, July 1, 2019 and July 1, 2020. Councilwoman Dolan-Beulah seconded the motion. Roll Call: Mayor Kelley – yes; Vice Mayor Yapsuga – yes; Councilman Carroll – yes; Councilwoman Clendaniel – yes and Councilwoman Dolan-Beulah – yes. The motion was passed unanimously.

**Motion:** Councilwoman Clendaniel made a motion that effective immediately all new employees will contribute 6% towards the premium for their major medical insurance. Councilwoman Dolan-Beulah seconded the motion. Roll Call: Mayor Kelley – yes; Vice Mayor Yapsuga – yes; Councilman Carroll – yes; Councilwoman Clendaniel – yes and Councilwoman Dolan-Beulah – yes. The motion was passed unanimously.

**The meeting was adjourned at 8:15pm.**

**Motion:** Vice-Mayor Yapsuga made a motion to adjourn the meeting. Councilwoman Dolan-Beulah seconded the motion. The motion was passed unanimously.

These minutes were prepared by Amy Thomas, Town Clerk.

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Amy Thomas, Town Clerk

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Date