

**Town of Felton
Town Council Meeting
October 16, 2017
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, October 16, 2017. Present at the meeting were:

Council Members: Mayor Dave Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll & Diana Dolan-Beulah.

Staff: Town Manager Rebecca Greene, Chief Levi Brown and Town Clerk Amy Thomas.

Citizens Concerns:

Vice-Mayor Yapsuga stated one of his neighbors had a concern about residents having their air conditioning units stolen from their property and was asked what the police are doing about it. Mr. Yapsuga advised the neighbor that the police are doing surveillance through the Town.

Police Report:

Chief Brown presented the police reports for August and September 2017 asking if there were any questions. Councilmember Clendaniel asked how Jared was doing in the Academy and Levi stated that he is doing better and was released for full duty. Mayor Kelley asked how Guild is doing and Levi stated that he is supposed to be back to work November 1 but he will have to re-qualify at the range.

Motion: Councilmember Yapsuga made a motion to accept the August & September 2017 Police Report. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously

Budget Report:

Rebecca presented the September 2017 Budget Report and stated that we have collected \$283,000 in taxes so far. There are four properties that have been sent to the attorney for sheriff sale and he has sent them a second letter.

Motion: Councilmember Yapsuga made a motion to accept the September 2017 Budget Report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Meeting Minutes:

Mayor Kelley presented the September 11, 2017 Town Council Meeting Minutes asking if there were any questions. Vice-Mayor Yapsuga stated that he has noticed the kids are no longer playing in the street.

Motion: Councilmember Clendaniel made a motion to accept the September 16, 2017 Town Council Meeting Minutes. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Homecoming Parade Update – October 7, 2017:

Levi stated the parade went really well and there were a lot of people. Rebecca stated that they did run out of candy so next year they will take two bags.

Special Olympics Truck Convoy Update– October 7, 2017:

Rebecca stated there were about 700 people at the event and there were 243 trucks and it went very well.

2018 Holiday Schedule:

Rebecca stated that she has the same holidays as last year. Christmas Eve is on a Monday next year and she was wondering if Council was willing to designate it as a holiday for the 2018 schedule.

Motion: Vice-Mayor Yapsuga made a motion for Christmas Eve 2018 to be designated a holiday. Councilmember Clendaniel seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga – yes; Councilmember Clendaniel –yes; Councilmember Carroll - yes and Councilman Dolan-Beulah-yes.

Date Change for Council Meetings Due to Holiday:

Rebecca asked Council if they could vote for when a holiday lands on a Monday and we are supposed to have a meeting to just automatically move the meeting to the following Monday.

Motion: Councilmember Clendaniel made a motion to move council meetings to the following Monday when they land on a holiday. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

COPS Grant Information:

Rebecca stated that after what we have experienced this year with the police department being short staffed we need to look into hiring an additional officer. Rebecca explained there is a COPS grant that we can apply for and they will pay 75% of salary and benefits for the first three years and the Town will pay the fourth year. Levi stated that a lot of the larger agencies are taking advantage of this grant.

Printer for the Office/Police:

Rebecca stated that this was brought up a couple meetings ago and she was advised to contact other copier companies to compare prices. She explained that she submitted the quote to our computer technician and he said it was a good price for everything that we are getting from the company. Mayor Kelley stated that he is ok with it as long as there are no hidden costs.

Motion: Councilmember Yapsuga made a motion to accept the quote from Print It Solutions for two printers. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

DEL DOT Main Street Repair Issues:

Rebecca stated Del Dot came into the Town and fixed a problem on Main Street. Then there was an issue by the school and Representative Bobby Outten met with Del Dot regarding that issue and it was repaired. Rebecca stated that she contacted them about a drainage issue on High Street; got the bid from Del Dot and they came in and repaired the issue. They sent us three bills which were for both repairs on Main Street and the High Street repair. Rebecca stated that she advised Mr. Greeves from Del Dot that she would submit payment for the High Street repair since she requested that but she did not request the other two repairs and she wanted research those.

Rebecca talked to Representative Outten last week and he called the assistant secretary of transportation and she is sending a letter stating the Town is not responsible for the two Main street repairs. Rebecca stated if she does not receive the letter within a week of talking to her then she will contact Representative Outten and let him know that she has not received the letter.

Paving High Street (Walnut-Church St.):

Rebecca stated that she discussed the funding for the High Street project with Representative Outten and he asked if we could break it down into two projects. I spoke to the Engineer and he said that shouldn't be a problem. I have sent letters to Senator Lawson and haven't heard back from him so Representative Outten called him and Lawson advised him that he gave us another \$50,000 that I was not aware of. Right now we have \$240,000 for the project so I am waiting for the Engineer to give me the bid. This project will not be started until the spring. Mayor Kelley requested that the Engineer walk the roads so we don't have any problems like we had on Jefferson Street.

The meeting was adjourned at 7:26pm.

Motion: Councilmember Clendaniel made a motion to adjourn the meeting. Councilmember Yapsuga seconded the motion. The motion was passed unanimously.

These minutes were prepared by Amy Thomas, Town Clerk.

Amy Thomas, Town Clerk

Date