

**Town of Felton
Town Council Meeting
November 5, 2018
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, November 5, 2018. Present at the meeting were:

Council Members: Mayor Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel and Diana Dolan-Beulah.

Staff: Town Manager Rebecca Greene, Chief Brown and Town Clerk Amy Thomas.

Public: There was no public present.

Citizens Concerns:

There were no Citizens Concerns.

Police Report:

Chief Brown presented the October 2018 report asking if there were any questions. There were no questions.

Motion: Councilmember Clendaniel made a motion to approve the October 2018 Police Report. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Budget Report:

Rebecca stated that our delinquent taxes are \$13,250 and delinquent utilities are \$3,200.

Rebecca stated there have been concerns from Citizens when Public Works employees are on their property because they don't have any uniform on that shows they work for the Town. I think that it is a good idea to provide them with uniforms. The City of Harrington has a company that charges them \$24 per employee for 5 pairs of pants and shirts and they pick the uniforms up, clean them and drop them off. Rebecca stated that we did price Dickie brand uniforms and they are \$22 for pants, \$19 for short sleeve shirts and \$20 for the long sleeve shirts. They do not have any rain gear or coveralls so we need to purchase that stuff for them and I told them when they are in a hole they need to be wearing their coveralls to protect their uniforms. I am waiting to hear back from the Public Works Superintendent in Harrington to find out more information about the uniform company.

Rebecca stated that we will have to add a uniform line to their budget but I want to get more information about the uniform company and see how much it will cost. Vice-Mayor Yapsuga asked if they have steel toe boots and Rebecca replied yes, the Town provides them with shoes. Mayor Kelley made a suggestion to give them a boot allowance and have them purchase more than one pair of boots to wear depending on the season and the job they are doing. Rebecca stated that she would like them to keep the same boots for the year.

Rebecca stated the police have \$2900 in the Special Duty line and we will talk about adding money to that at the next meeting.

Motion: Councilmember Clendaniel made a motion to accept the October 2018 Budget Report. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Public Hearing Minutes:

Mayor Kelley presented the October 15, 2018 Town Council Public Hearing Minutes and there were no questions.

Town Council Meeting Minutes:

Mayor Kelley presented the October 15, 2018 Town Council Meeting Minutes and there were no questions.

Planning & Zoning Meeting Minutes:

November 3, 2018 and there were no questions.

Motion: Councilmember Yapsuga made a motion to accept all Minutes. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

First Reading of Revisions of the Community Impact Fee Ordinance:

The Attorney's suggested Ordinance changes are attached. Council reviewed the Attorneys suggestions and it will go back to the Attorney for the percentages that the Town and Fire Company receive will be flipped.

Comprehensive Plan Final Approval:

Rebecca stated that she received the letter from David Edgehill approving the Comprehensive Plan and next it will have to go before the Governor.

Resolution 18-R-02 Comprehensive Plan Update:

Motion: Councilmember Clendaniel made a motion to accept Resolution 18-R-02. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Roll Call: Mayor Kelley – Yes; Vice-Mayor Yapsuga – Yes; Councilwoman Clendaniel – Yes; Councilwoman Dolan-Beulah – Yes. The motion was passed unanimously

Sheriff Sale Up-Dates:

Rebecca stated Paula Green’s property was sold to an investor and did not go up for sheriff sale. We did receive all of the money that she owed the Town. The property on Railroad Ave owned by M&J Hess Investments did sell and the McCarty property did not go up at the sale.

The Council Meeting recessed at 7:07pm for an Executive Session.

The regular Meeting reconvened at 8:03pm.

Town Hall Hours

Rebecca had a discussion with Council about changing the closing hour for Town Hall. She is requesting that Town Hall close to the public at 4:00pm. Amy has done a survey for the last couple of months and after 4:00pm there have been no citizens come into Town Hall. The Mayor said he was not comfortable with closing at 4:00pm. After discussion the Council and Mayor said they had no problem with 4:30pm. Rebecca advised they would just continue to do the hours they way they have been doing in the past. There will be someone at Town Hall until 5:00pm. If one of them has hours to flex out they will leave early.

The meeting was adjourned at 8:05pm.

Motion: Councilmember Yapsuga made a motion to adjourn the meeting. Councilmember Carroll seconded the motion. The motion was passed unanimously.

These minutes were prepared by Amy Thomas, Town Clerk.

Amy Thomas, Town Clerk

Date