

**Town of Felton
Town Council Meeting
January 14, 2019
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, January 14, 2019. Present at the meeting were:

Council Members: Mayor Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll and Diana Dolan-Beulah.

Staff: Town Manager Rebecca Greene, Chief Levi Brown and Town Clerk Amy Thomas.

Public: Residents -Bill and Holly Beal, Brenda and George Ford, Harriet Sherman and Harry Long;
Town Auditor – Harry Papaleo.

Auditor Presentation of Audit Review FY18:

Mr. Papaleo presented the FY18 Audit (see attached). He stated that it shows a loss from last year and the reasons for this were the low Police fines and the decrease of the Pennsy Royalties. Harry stated that the Town is doing really well and there are no concerns.

Citizens Concerns:

Mrs. Ford stated that she resides on N Erin Avenue and is concerned about the trees that are on the side of her house in the open space area. There are broken limbs on the ground and in the ditch and she is concerned that the limbs and debris is causing the ditch to be backed up. Rebecca stated that she will talk to Josh.

Ms. Sherman stated that down the street from Mrs. Ford there is a pond and it is always green. Councilmember Carroll stated the pond has been green since he has lived in Felton. Mayor Kelley stated there is nothing the Town can do about the pond. It is a storm water pond and it has nothing to do with the Town. Mayor Kelley stated Kent Conservation will sometimes help with ditch clean up and ponds so it may be a good idea to reach out to them. Rebecca stated that she will contact Kent County Conservation in the spring.

Police Report:

Chief Brown presented the December 2018 report asking if there were any questions. Rebecca stated Jared's car was involved in an accident and is currently at IG Burton to be repaired. We received the check from the insurance company for \$4000.

Motion: Councilmember Carroll made a motion to approve the December 2018 Police Report. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

Budget Report:

Rebecca stated we added \$5,000 to the SEU expense line in the Police budget and added \$5,000 to the fines revenue line to balance the budget. There is \$1,300 remaining in the SEU expense line and she would like to take \$5,000 from the overtime expense line and add that to the SEU expense line. Right now we are sitting at 70% for their overtime expense line and it should be at 50% so they are doing well with their overtime money. Councilmember Yapsuga asked if this money was budgeted in the past. Rebecca stated the money in the SEU line has always been budgeted but right now we have four officers that are very active and they are also flipping any of their overtime hours to SEU hours. In the past officers have not worked this much SEU.

Rebecca stated that we still have four pieces of property going through the sheriff sale process. The Attorney sent the letters and one of them came back to him unclaimed.

Motion: Councilman Clendaniel made a motion to take \$5,000 out of the overtime expense line and add the \$5,000 to the Police Department SEU expense line. Councilman Carroll seconded the motion. Roll call: Mayor Kelley – yes; Vice Mayor Yapsuga – yes; Councilmember Dolan-Beulah – yes; Councilmember Carroll – yes; Councilmember Clendaniel – yes. The motion was passed unanimously.

Motion: Vice Mayor Yapsuga made a motion to accept the December 2018 Budget Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Town Council Meeting Minutes:

Mayor Kelley presented the December 10, 2018 Town Council Meeting Minutes and there were no questions.

Motion: Councilmember Clendaniel made a motion to accept the Council Minutes. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Second Reading of Revisions of the Community Impact Fee Ordinance:

Rebecca stated that the Town will now receive 75% of the impact fee and the Fire Company will get 25%.

Motion: Vice Mayor Yapsuga made a motion to approve the second reading of Article 4 Title 43 Community Impact Fee Ordinance. Councilmember Clendaniel seconded the motion. Roll call: Mayor Kelley – yes; Vice Mayor Yapsuga – yes; Councilmember Dolan-Beulah – yes; Councilmember Carroll – yes; Councilmember Clendaniel – yes. The motion was passed unanimously.

Rosewood Farms Open Space Lots:

Rebecca explained that she contacted the attorney about what we can do with these lots. Mr. Voshell passed away and sold all the lots in Rosewood Farms but made no provisions for the open space. His kids don't want to pay for the process to get rid of the lots so Rebecca contacted the

attorney to see what our options are (see attached). After much discussion with Council, Rebecca stated that she would contact Kent County to see if they have ever had a similar issue.

AT&T:

Rebecca stated that we received a letter from AT&T that they want to negotiate their contract. She told them we have no problem looking at the renewal and that we would be researching what they pay other municipalities. She sent an email to them on December 11, 2018 and has not heard anything from them. Rebecca stated that she contacted other municipalities to see what they charge (see attached). She is not agreeing to the reduction in their rent and would like to put in the contract that either one of us can state negotiations.

The meeting was adjourned at 7:15.

Motion: Councilmember Yapsuga made a motion to adjourn the meeting. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

These minutes were prepared by Amy Thomas, Town Clerk.

Amy Thomas, Town Clerk

Date