

**Town of Felton
Town Council Meeting
December 10, 2018
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, December 10, 2018. Present at the meeting were:

Council Members: Mayor Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll and Diana Dolan-Beulah.

Staff: Town Manager Rebecca Greene and Chief Levi Brown.

Public: Bill and Holly Beal (Residents); Adam Jarrell and Bill Jester (Felton Fire Company)

Citizens Concerns:

There were no Citizens Concerns.

Police Report:

Chief Brown presented the November 2018 report asking if there were any questions. There were no questions.

Motion: Councilmember Clendaniel made a motion to approve the November 2018 Police Report. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Budget Report:

Rebecca advised that the Administration Department had collected 100% of the taxes for the year. However, there are still delinquent taxes that we are attempting to collect. We recently sent four accounts to the attorney's office to start Sheriff Sale proceedings. The property located at 109 W Sewell Street has paid their taxes and utilities but still have a remaining balance of \$562.35 for property maintenance. The mortgage company is going to be sending in the payment. We haven't heard anything from the other three properties.

As discussed when the budget was approved if the Police Department used all their SEU funding the Town would add an additional \$5,000 to the budget. They have used all the money and Rebecca is requesting approval to add \$5,000 to the SEU expense line in the Police Budget.

Motion: Vice Mayor made a motion to add \$5,000 to the Police Department SEU expense line. Councilman Carroll seconded the motion. Roll call: Mayor Kelley – yes; Vice Mayor Yapsuga – yes; Councilmember Dolan-Beulah – yes; Councilmember Carroll – yes; Councilmember Clendaniel – yes. The motion was passed unanimously.

Motion: Vice Mayor Yapsuga made a motion to accept the November 2018 Budget Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Town Council Meeting Minutes:

Mayor Kelley presented the November 5, 2018 Town Council Meeting Minutes and there were no questions.

Motion: Vice Mayor Yapsuga made a motion to accept the Council Minutes. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

First Reading of Revisions of the Community Impact Fee Ordinance:

The Mayor asked Rebecca what exactly were the changes to the Ordinance. Rebecca stated that the Town will now receive 75% of the impact fee and the Fire Company will get 25%. The reason the Town is changing the structure of the fee is because they are in the beginning phases of reviewing a new Town Hall/Police Department. This will be an on-going project for quite a while. The first step is to figure out what the Town needs and then to get a concept plan for the building.

Motion: Councilman Carroll made a motion to approve the first reading of Article 4 Title 43 Community Impact Fee Ordinance. Councilmember Clendaniel seconded the motion. Roll call: Mayor Kelley – yes; Vice Mayor Yapsuga – yes; Councilmember Dolan-Beulah – yes; Councilmember Carroll – yes; Councilmember Clendaniel – yes. The motion was passed unanimously.

Santa Claus at Town Hall Schedule:

Santa will be at Town Hall on December 17th and 18th from 6:00pm to 7:30pm. This year each child will receive a Snowman Soup treat. It is a mixture of hot chocolate, candy cane, Hershey kisses and marshmallows. We will again take pictures and post them on our facebook page. Several of the Council Members said they would attend the event.

Canned Food Drive at North Elementary:

The Town has partnered with North Elementary to collect canned goods for the food bank in Harrington. Each class will receive a container with candy canes for the students. The class that donates the most canned soup will be given a pizza party. We will pick up the canned goods on this Thursday, December 13th. Josh and Jon will then take the food to the food bank.

Fire Company Comments:

Mr. Jester advised that the Felton Fire Company was going to be doing a Santa Run three nights – December 17, 18 and 19. They have not published the exact routes yet. There will be two fire trucks out each night.

Mr. Jester also talked about the meeting that Rob Parnell, Mayor Kelley and he had with a representative from Chesapeake Utilities. They are discussing putting the line in for natural gas. The line would run from Route 13 to east of the railroad tracks. The line will either come up Main Street or Lufts Alley. Right now Chesapeake Utility is doing research to see if it is worthwhile for

them to install the line. This conversation began because of the potential of a new building being built for the Fire Company.

Adam Jarrell spoke about the possibility of a new building for the Fire Department. They have done research on a new building on the other side of the street from the current building. The approximate cost for the project is \$5 million. The building did not include a dining facility. The committee is now looking at other alternatives due to the high cost of the project.

The meeting was adjourned at 6:48pm.

Motion: Councilmember Carroll made a motion to adjourn the meeting. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

These minutes were prepared by Rebecca Greene, Town Manager.

Rebecca Greene, Town Manager

Date