

**Town of Felton
Town Council Meeting
October 19, 2020
6:30 pm**

Mayor Clendaniel called the Town Council Meeting of Felton to order at 6:30 pm on Monday, October 19, 2020. Present at the meeting were:

Council Members: Mayor Joanne Clendaniel, Vice-Mayor Joe Yapsuga, Anthony Carroll, Diana Dolan-Beulah and Bill Brittingham.

Staff: Chief Levi Brown, Town Manager, Amy Thomas and Town Clerk, Tracey Thompson.

Public: Resident's Lorrie McCartney, Robbie Morse, Patty Eccles and the Representative for 568 Walnut Street Michael Swank.

Citizens Concerns:

Resident Patty Eccles expressed her concern that Town Hall has a loud noise sometimes and questioned what it was from. Amy Thomas explained that we did just have a repair done to our generator which was giving off an alarm noise and if Patty Eccles still continues to hear the noise she will notify Public Works to look into where the noise is coming from.

Police Report:

Chief Brown presented the September 2020 report. Mayor Clendaniel asked Chief Brown if we have any applicants for the Felton PD position. Chief Brown stated that we have two applicants at the moment. Vice- Mayor Yapsuga asked Chief Brown what happens if all officers are sick at the same time, and who would cover the Town. Chief Brown stated that Delaware State Police would cover the Town until the officer's returned.

Motion: Vice- Mayor Yapsuga made a motion to approve the September 2020 Police Report. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

Budget Report:

Amy presented the September 2020 Budget Report. Amy explained the amount taken out of the Public Works budget was in order to get a drainage pipe flushed where W High Street meets Walnut Street. There were no questions or comments on the September 2020 Budget Report.

Motion: Vice Mayor Yapsuga made a motion to accept the September 2020 Budget Report. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

Minutes:

Mayor Clendaniel presented the September 14, 2020 Town Council Meeting Minutes. There were no questions or comments on the September 14, 2020 Council Meeting Minutes.

Motion: Councilmember Carroll made a motion to accept the Council Meeting Minutes. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Resolution 20-R-04 Karbaum Annexation:

Mayor Clendaniel opened up the discussion to approve Resolution 20-R-04 Karbaum Annexation. Amy Thomas stated they can table this for 6 months before approving if Council needs more time to decide. Vice- Mayor Yapasuga stated annexation doesn't mean Mr. Swank can start building tomorrow; he still has a long process ahead of him. He also points out that just because we accept the annexation it does not mean that Mr. Swank's plans will be accepted. Therefore Vice- Mayor Yapasuga doesn't see why Council would table this and make Mr. Swank wait another 6 months. Mr. Carroll asked Amy what the next step would be if they accept the annexation, and she stated that copies of the signed resolution would be sent to Kent County and the State Planning Office. Mr. Swank will then need to present his plans to Planning and Zoning. Councilmember Dolan-Beulah asked Mr. Swank where the entrance to the development will be, which he answered right off of Walnut Street.

Motion: Vice- Mayor Yapasuga makes motion to accept and pass the Resolution 20-R-04 Karbaum Annexation. Councilmember Brittingham seconded the motion. . Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapasuga- yes.

2021 Holiday Calendar:

Town Manager Amy Thomas opened up the discussion for the 2021 Holiday Calendar. Amy did ask Council if they would be okay with Town Hall shutting down on Christmas Eve if all employees agreed to use vacation time. Council was all in favor as long as all employees agreed to use vacation time. Councilmember Dolan-Beulah mentioned that State of Delaware took Columbus Day off of their Holiday Schedule and gave the employees a "floating" Holiday, where they can choose when to use it. Amy responded that could be a great alternative in the future, and that she will do more research to see if that is something the employees would like to be changed.

Motion: Councilmember Dolan- Beulah made a motion to approve the 2021 Holiday Calendar. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Discuss Santa At Town Hall:

Amy Thomas opened up the discussion on Santa at Town Hall for Christmas. At this time due to the pandemic and social distancing rules and regulations, Santa at Town Hall will have to be cancelled. Resident Robbie Morse asked if Santa still rides around the Town on a fire truck, which Amy confirmed that the Firehouse is responsible for that event and they have not confirmed or denied if that event will be going on at this time.

Motion: Councilmember Carroll made a motion to cancel Santa at Town Hall this year. Vice- Mayor Yapasuga seconded the motion. The motion was passed unanimously.

Community Impact CD Account- Shore Bank:

Amy Thomas explained to Council that she needs their approval to open up a new Community Impact CD at Shore Bank. We would open up a new CD and when the existing CD expires in April then we will merge the accounts.

Motion: Vice- Mayor Yapasuga made a motion to approve the opening of a new Community Impact CD account. Councilmember Carroll seconded the motion. Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapsuga- yes.

The meeting was adjourned at 7:36 for Executive Session.

The Regular Meeting reconvened at 8:48pm.

The meeting was adjourned at 8:49pm.

Motion: Councilmember Carroll made a motion to adjourn the meeting. Councilmember Brittingham seconded the motion. The motion was passed unanimously.

These minutes were prepared by Tracey Thompson, Town Clerk.

Tracey Thompson, Town Clerk

Date