

**Town of Felton
Town Council Meeting
August 16, 2021
6:30 pm**

Mayor Clendaniel called the Town Council Meeting of Felton to order at 6:30 pm on Monday, August 16, 2021. Present at the meeting were:

Council Members: Mayor Joanne Clendaniel, Vice-Mayor Joe Yapsuga, Anthony Carroll, Diana Dolan-Beulah and Bill Brittingham.

Staff: Sergeant Thomas, Town Manager, Amy Thomas and Town Clerk, Tracey Thompson.

Public: Patty Eccles (Resident), Mr. Jester (representing the Felton Fire Company), Mr. Swank (representing 211 E Main St Holdings), and Mr. Harrington (Resident).

Citizens Concerns:

Mr. Harrington wanted to compliment Amy for an outstanding job at her position as Town Clerk and complimented the Council for promoting Amy to the Town Manager. Mr. Harrington wanted Council to know of a few situations that have happened and wanted to compliment the staff for being there during those situations. He mentioned Corporal Guild was sent to his home one night for a wellness check that was called in by his sister. He praised Corporal Guild for his professionalism, approachableness and stated he is very personal. Another situation when he realized there was a water leak in front of his house, Sergeant Thomas came to keep him company until Public Works could get there. He stated Sergeant Thomas was friendly, professional and took the time to make sure the leak would be taken care of. Mr. Harrington went on to talk about our Public Works, stated Josh and Jon are both incredible people who are very personal and knowledgeable. Mr. Harrington then mentioned some concerns that the residents of Hidden Pond are having. Resident's would like to see the speed limit changed from 25MPH to 15MPH in the development of Hidden Pond. He stated that there is an issue with speeding and is fearful of the children that reside in the development. Sergeant Thomas addressed Mr. Harrington's concerns, they will continue to monitor traffic and increase patrols in the development. Mayor Clendaniel stated a resident complained that on Lovers Lane and Woodsedge Lane, drivers are running the stop sign. Sergeant Thomas addressed this by stating he's been patrolling the area lately and will continue to do so.

Police Report:

Sergeant Thomas presented the July 2021 police report. There were no questions or concerns.

Motion: Vice Mayor Yapasuga made a motion to accept the July 2021 Police Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Felton Fire Company Report:

William Jester presented the Felton Fire Company July Report. Councilmember Brittingham mentioned that they did receive their new fire truck bids and are now waiting on funding. There were no questions or concerns.

Motion: Vice Mayor Yapasuga made a motion to accept the July 2021 Felton Fire Company Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Transportation funds- Felton Fire Company- Electronic Message Sign - \$33,559.50:

Amy presented the funding from Representative Shannon Morris for the Fire Company's new Electronic Message Sign. She stated it will be the same process as when the Town purchased the gator for the Fire Company. The Fire Company will need to sign a Hold Harmless Agreement which will state the Town is not responsible if the money is not expended the correct way. Amy stated The Fire Company cannot order the sign until we receive the fully executed agreement from Del Dot. The Town will pay for the sign and then we will get reimbursed.

Motion: Vice Mayor Yapasuga made a motion to accept the transportation funds and the Town will purchase the sign on behalf of the Felton Fire Company and will be reimbursed from the State of Delaware. Councilmember Dolan- Beulah seconded the motion. Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapasuga- yes.

Community Reinvestment/Redevelopment Funds- Felton Fire Company-Memorandum of Understanding (MOU)- \$320,000:

Amy presented the Community Reinvestment/ Redevelopment Funds from Senator Lawson for the Felton Fire Company. She stated the money will come in a single check to the Town and they have three years to expend the funds. Mr.Jester commented that they have follow the Fire Company bi laws and they are in the process of getting three bids per project. The Felton Fire Company provided Senator Lawson with a list of projects that need to be done to the Fire House. The Town and the Fire Company will sign the MOU (see attached).

Motion: Vice Mayor Yapasuga made a motion to accept the memorandum of understanding and the Town will act on behalf as a third party for the funding from Senator Lawson. Councilmember Carroll seconded the motion. Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapasuga- yes.

Budget Report:

Amy presented the July 2021 budget report. Amy confirmed that we did receive the American Rescue Plan Funds. There were no questions or concerns.

Motion: Vice Mayor Yapasuga made a motion to accept the July 2021 Budget Report. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

Public Works Report:

Amy presented the July 2021 Public Works Report. Along with their daily duties Public Works monitored the repair of the drain basin on Main Street and had a major water leak at the intersection of Walnut and High Street. There were no questions or concerns.

Motion: Vice Mayor Yapasuga made a motion to accept the July 2021 Public Works Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Town Council Meeting Minutes:

Mayor Clendaniel presented the July 12, 2021 Council Meeting Minutes. There were no questions or concerns.

Motion: Councilmember Dolan-Beulah made a motion to accept the July 12, 2021 Town Council Meeting Minutes. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Planning and Zoning Meeting Minutes:

Amy presented the August 4, 2021 Planning and Zoning Minutes. She states that Planning and zoning is recommending to not approve the preliminary plans due to inadequate amount of parking that is presented on the plans. Vice Mayor introduced Mr. Swank to answer any questions Council might have. There was discussion between Council and Mr. Swank regarding the apartments.

The meeting was adjourned at 8:13pm for Executive Session.

The Regular Meeting reconvened at 10:29pm.

The meeting was adjourned at 10:30pm.

Motion: Vice Mayor Yapasuga made a motion to adjourn the meeting. Councilmember Carroll seconded the motion. The motion was passed unanimously.

These minutes were prepared by Tracey Thompson, Town Clerk.

Tracey Thompson, Town Clerk

Date