

**Town of Felton
Town Council Meeting
April 8, 2024
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, April 8, 2024. Present at the meeting were:

Council Members: Mayor Dave Kelley, Vice-Mayor Joanne Clendaniel, Marquise Broom, Diana Dolan-Beulah and Bill Brittingham.

Staff: Chief Guild and Town Manager, Amy Thomas.

Public: No public was present.

Public Comments:

There were no public comments.

Police Report:

Chief Guild presented the March 2024 police report.

- Electric police vehicles – we will receive two but we will be giving the Fire Company one of them.
- Accreditation is moving along.
- Received new laptops from the state.
- 200 calls of service to total 767 for the year so far.
- Requesting a part time police officer, not sure if anyone will apply but would like to have it in the budget.

Motion: Councilmember Dolan-Beulah made a motion to accept the March 2024 Police Report. Councilmember Broom seconded the motion. The motion was passed unanimously.

Felton Fire Company Report:

- Total Alarms for the month- 28
- EMS Run Total for the year – no report.

Budget Report:

Amy presented the March 2024 Budget Report. There were no questions or concerns.

Motion: Vice Mayor Clendaniel made a motion to accept the March 2024 Budget Report. Councilmember Brittingham seconded the motion. The motion was passed unanimously.

Minutes:

Mayor Kelley presented the March 11, 2024 Council Meeting Minutes. There were no questions or concerns.

Motion: Councilmember Broom made a motion to accept the March 11, 2024 Council Meeting Minutes. Vice-Mayor Clendaniel seconded the motion. The motion was passed unanimously.

FY25 Draft Budget:

Amy presented the FY25 Draft Budget and stated the following changes to the budget:

- The State approved a 27% increase for the Health Insurance, which increased the total benefits for all departments \$37,000.
- Administrative Budget – Decreased the computer line \$8,000 since we replaced our server last year and we won’t need that amount in there. Increased transfer taxes \$20,000 and taxes \$10,000.
- General Budget – Increased the interest from the savings account for the sweep accounts. Predicting it will be more but I kept the number low just in case the rates decrease.
- Police Budget – Decreased Fines line to \$160,000. Chief Guild stated that we could look at decreasing the overtime line again and the vehicle repairs line since we will have newer vehicles.
- Used the same calculation to predict the carryover number and it has increased this year.
- Amy asked about the Chief’s request to add a part time officer into the budget. He is unsure what to pay someone so she will add \$25,000 in the budget for next months meeting.

It was decided to present Council with an updated budget next month showing the part time officer and Council will make the decision on the raises for the employees.

Motion: Vice Mayor Clendaniel made a motion to adjourn the meeting. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

The meeting was adjourned at 8:45pm.

These minutes were prepared by Amy Thomas, Town Manager.

Amy Thomas, Town Manager

Date

April 8, 2024

Town of Felton Council Meeting