

**Town of Felton
Town Council Meeting
August 12, 2024
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, August 12, 2024. Present at the meeting were:

Council Members: Mayor Dave Kelley, Vice-Mayor Joanne Clendaniel, Marquise Broom, Diana Dolan-Beulah and Bill Brittingham.

Staff: Chief Guild, Town Manager, Amy Thomas and Town Clerk, Tracey Thompson.

Public: Rick and Sandy Jones.

Public Comments:

Mayor Kelley stated lately there has been a homeless presence in the Town jurisdiction. Discussion on homeless.

Police Report:

Chief Guild presented the July 2024 police report.

- 9.5 hours patrolling at Hidden Pond.
- 18.5 hours patrolling Main Street.
- O'Hern is recovering from surgery expected back to duty October 1st.
- Dollar General skimmer case - just received video footage which was sent over to the Secret Service for further investigation.
- Records are complete for accreditation and were sent off for a mock assessment.
- Felton PD is hosting a round table for the accreditation to go over the program with other agencies.
- Felton PD is ready to purchase their next vehicle, having issues with the black older Tahoe. Plan on selling Tahoe once new vehicle is ready.
- Mayor Kelley discussed getting security cameras for the new public works building as well at the stone yard.
- Discussion of incident at the Royal Farms, Simms quick response saved the man's life.
- 232 calls of service to total 1586 for the year so far.

Motion: Councilmember Broom made a motion to accept the purchase of security cameras for public works buildings. Vice Mayor Clendaniel seconded the motion. Roll Call: Mayor Kelley- yes, Vice Mayor Clendaniel- yes, Councilmember Broom- yes, Councilmember Dolan-Beulah- yes, Councilmember Brittingham- yes.

Motion: Councilmember Broom made a motion to approve the purchase of a new police vehicle. Vice Mayor Clendaniel seconded the motion. Roll Call: Mayor Kelley- yes, Vice Mayor Clendaniel- yes, Councilmember Broom- yes, Councilmember Dolan-Beulah- yes, Councilmember Brittingham- yes.

Motion: Councilmember Broom made a motion to approve the July 2024 Police Report. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Felton Fire Company Report:

- Total Alarms for the month- 27
- EMS Run Total for the year – no report.

Budget Report:

Amy presented the July 2024 Budget Report. Discussion on closing accounts in Citizen's Bank and moving money into our sweep accounts at Shore United Bank. There were no questions or concerns.

Motion: Councilmember Brittingham made a motion to accept the July 2024 Budget Report. Councilmember Broom seconded the motion. The motion was passed unanimously.

Minutes:

Mayor Kelley presented the July 8, 2024 Council Meeting Minutes and the August 7, 2024 Planning and Zoning Meeting Minutes. There were no questions or concerns.

Motion: Councilmember Brittingham made a motion to accept the July 8, 2024 Council Meeting Minutes and the August 7, 2024 Planning and Zoning Meeting Minutes. Councilmember Broom seconded the motion. The motion was passed unanimously.

Utility/ Tax Software- Edmunds GovTech:

Amy explained that last month she had council approve signing a contract with OpenGov due to them pushing to make a decision. But due to the many issues Tracey has been having with their customer service we have decided to reach out to other Town's to see what software they are using. Edmunds GovTech was highly recommended and we have looked at them in the past but the startup fee is high. Amy suggested to use ARPA funding to pay for the startup fee and the first-year subscription. Breakdown of cost a onetime fee of \$ 15,300.00, yearly subscription fee at \$7,150.00.

Motion: Councilmember Brittingham made a motion to accept the purchase of Edmunds GovTech using ARPA funding. Councilmember Broom seconded the motion. Roll Call: Mayor Kelley- yes, Vice Mayor Clendaniel- yes, Councilmember Broom- yes, Councilmember Dolan-Beulah- yes, Councilmember Brittingham- yes.

Felton Community Fire Company Hold Harmless Agreement- Transportation Funds (#25-P-PROG- 09) for Traffic Safety Vehicle Equipment- \$35,622.67:

Amy presented that this is the Hold Harmless Agreement that was discussed at last month's meeting. This is funding the Felton Community Fire Company received from our Legislators for equipment to be used on their new utility truck.

Motion: Councilmember Brittingham made a motion to accept the Hold Harmless Agreement for Felton Community Fire Company. Councilmember Broom seconded the motion. The motion was passed unanimously.

Historical Society Lease Agreement:

Amy presented the new lease agreement for the Historical Society. Discussion on the building and what the Historical Society will be responsible for.

Motion: Councilmember Brittingham made a motion to accept the Historical Society Lease Agreement. Vice Mayor Clendaniel second the motion. The motion was passed unanimously.

End of Summer Bash Discussion:

Amy stated next Tuesday, August 20th will be the End of Summer Bash. Tracey stated returning will be 1CW Wrestling, and Milford PD K9 demonstration. New this year we have Bob James, the Sounding Trumpet and the Little Farm petting zoo.

The meeting was adjourned at 8:09pm.

Motion: Councilmember Brittingham made a motion to adjourn the meeting. Vice Mayor Clendaniel seconded the motion. The motion was passed unanimously.

These minutes were prepared by Tracey Thompson, Town Clerk.

Tracey Thompson, Town Clerk

Date