

**Planning & Zoning Minutes**  
**September 4, 2024**  
**6:30pm**

Chairmen Scott Thornton called the meeting to order at 6:30pm and in attendance were the following:

Planning and Zoning Commissioners: Chairman Scott Thornton, Randal Beers, Ronnie Stumpf, and Jacqueline Sudler.

Staff: Town Manager, Amy Thomas.

Citizens: Denise Boyce and Robert Wells.

**COMPLIANCE LETTER REQUEST**

**12 x 14 Addition –Denise Boyce**

430 Cattle Drive (Tax Map #SM-07-128.09-12-20.00/000)

Each Commissioner reviewed the paperwork for the request. The request is to demo the existing deck and to build a 12x14 addition off the rear of the home. Commissioner Thornton stated the corner of the proposed addition is at the 30ft setback which is causing a 2ft overhang over the rear setback which is in violation of the Town’s code according to Table 8-4. He recommended the proposed addition be 12x12 with a 2ft overhang which will be within the rear seatback. Ms. Boyce stated that she is willing to change the addition to 12x12. Commissioner Thornton stated if she submitted the paperwork to the town by Monday, she will not have to attend another meeting.

**RECOMMENDATION: The Planning Commission recommends the Council approve the proposed addition at 430 Cattle Drive as long as updated paperwork is submitted showing a 12x12 addition. The request will then meet all requirements of the Planning and Zoning Ordinance.**

The meeting was adjourned at 6:49pm. These minutes were prepared by Amy Thomas.

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Amy Thomas, Town Clerk                      Date