

**Town of Felton
Town Council Meeting
April 14, 2025
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, April 14, 2025. Present at the meeting were:

Council Members: Mayor David Kelley, Vice-Mayor Joanne Clendaniel, Marquise Broom, Diana Dolan-Beulah, and Bill Brittingham.

Staff: Lt. Darling, Town Manager, Amy Thomas and Town Clerk, Tracey Thompson.

Public: Orlando Pritchett, representing Felton Community Fire Company, Dan String, representing KCI.

Public Comments:

Councilmember Brittingham asked if the VFW has contacted town hall about doing the veteran banners on Main Street again; Councilmember Broom said VFW will not be doing the banners this year.

Kent County Sewer Bill/ Sewer Clean Out Invoice – Lombard Street:

- Dan String from KCI informed Council the invoice from Kent County Sewer was from an emergency clean out in February. In the email they sent Amy they insinuated the treatment plant was not operating correctly. After Dan evaluated the process of Public Works cleaning out the tank, he does not believe that is the case.
- He believes the “plug happened over many years”.
- Dan also pointed out that there are not many homes on that sewer line so there wouldn’t be as much flushing of the line as if like the line in the middle of town.
- He suggested to flush and clean tank every other month instead of quarterly.
- Engineer study shows water plant is using one EDU.
- Council agrees to pay clean out invoice but to ask for forgiveness on back billing since this is not something the town has budgeted for.

Motion: Councilmember Broom made a motion to pay clean out invoice. Councilmember Dolan-Beulah seconded the motion. Roll Call- Mayor Kelley- Yes, Vice Mayor Clendaniel- Yes, Councilmember Broom- Yes, Councilmember Dolan Beulah- Yes, Councilmember Brittingham- Yes.

Police Report:

Lt. Darling presented the March 2025 police report.

- O'Hern's last day April 15th going to another Police Department.
- Arrest numbers are up.
- 9-month long drug investigation in Peachtree apartments. Simms was in charge of investigation and made arrest, suspects plead guilty.
- May 19th next DPAC meeting open to the public.
- Police truck is in, funding for outfitting the truck was denied through SLEAF application police asking Council for the town to assist with funding.
- 313 calls of service for the month of March.

Motion: Councilmember Clendaniel made a motion to approve the March 2025 Police Report. Councilmember Broom seconded the motion. The motion was passed unanimously.

Felton Fire Company Report:

- 43 alarms for the month.

Budget Report:

Amy presented the March 2025 Budget Report.

- The budget is at 25% at the end of the fiscal year.

Motion: Councilmember Brittingham made a motion to accept the March 2025 Budget Report. Councilmember Clendaniel seconded the motion. The motion was passed unanimously.

Minutes:

Mayor Kelley presented the March 10, 2025 Council Meeting Minutes and the April 9, 2025 Planning and Zoning Meeting Minutes.

- Discussed ditch line behind Kerry Circle.
- Planning Zoning meeting to construct two homes, E Sewell St, and E North St.

Motion: Vice Mayor Clendaniel made a motion to accept the March 10, 2025 Council Meeting Minutes. Councilmember Broom seconded the motion. The motion was passed unanimously.

Motion: Councilmember Broom made a motion to accept the April 9, 2025 Planning and Zoning Meeting Minutes. Councilmember Dolan-Beulah seconded the motion.

Second Reading- An Ordinance Banning Marijuana Establishments in the Town of Felton:

There were no questions.

Motion: Councilmember Broom made a motion to accept the reading and to adopt the ordinance of Banning Marijuana Establishments in the Town of Felton. Vice Mayor Clendaniel seconded the

motion. Roll Call- Mayor Kelley- Yes, Vice Mayor Clendaniel- Yes, Councilmember Broom- Yes, Councilmember Dolan Beulah- Yes, Councilmember Brittingham- abstain.

Second Reading- An Ordinance of the Town of Felton Fixing a New Tax Rate Based Upon the Reassessed Real Property Values:

There were no questions.

Motion: Councilmember Broom made a motion to accept the reading and to adopt the ordinance of the Town of Felton New Tax Rate based upon Reassessed Real Property Values. Councilmember Brittingham seconded the motion. Roll Call- Mayor Kelley- Yes, Vice Mayor Clendaniel- No, Councilmember Broom- Yes, Councilmember Dolan Beulah- No, Councilmember Brittingham- Yes.

Main Street Lighting – Approval of Replacement of 15 street lights & 6 new installs – 150W LED Lighting – Delmarva Power:

- Delmarva Power can replace up to 20 light poles per year into LED bulbs at no cost to the Town.
- Deldot suggested to install 6 new lights on Main Street.

Motion: Vice Mayor Clendaniel made a motion to approve the installation of 6 new street lights. Councilmember Broom seconded the motion. The motion was passed unanimously.

East Railroad Avenue:

- Councilmembers walked the roadway and agree that the paving needs to be redone.

Proclamation 25-P-01- Children’s Mental Health Awareness Day:

- Vice Mayor Clendaniel will be attending Children’s Mental Health Awareness Day and presenting a Proclamation to Central Elementary in the Lake Forest School District.

Discussion of FY26 Budget:

- Discussed part time public works employee vs contracting grass service.
- Josh explained why he would rather want a part time employee than contracting grass service.
- Discussion on employee raises.

The meeting was adjourned at 8:15pm to go into Executive Session

Motion: Vice Mayor Clendaniel made a motion to adjourn the regular meeting to into executive session. Councilmember Broom seconded the motion. The motion was passed unanimously.

Town Council Meeting was reconvened at 9:24pm.

Motion: Councilmember Broom made a motion to reconvene the regular meeting. Vice Mayor Clendaniel seconded the motion. The motion was passed unanimously.

Motion: Councilmember Clendaniel made a motion to present FY26 Budget with 3.5% raise for employees. Councilmember Broom seconded the motion. Roll Call- Mayor Kelley- Yes, Vice Mayor Clendaniel- Yes, Councilmember Broom- Yes, Councilmember Dolan Beulah- Yes, Councilmember Brittingham- Yes.

The meeting was adjourned at 9:26pm.

Motion: Councilmember Broom made a motion to adjourn the meeting. Vice Mayor Clendaniel seconded the motion. The motion was passed unanimously.

These minutes were prepared by Tracey Thompson, Town Clerk.

Tracey Thompson, Town Clerk

Date